SOFITC3

NASA SEWP VI ORDERING GUIDE

Category B and Category C

CATEGORY B	CATEGORY C
Enterprise-Wide ITC/AV Service Solutions Contract 80TECH26D2041	Mission-Based ITC/AV Service Solutions Contract 80TECH26D1000

Small Business | WOSB Joint Venture | SBA Certified 8(a) Joint Venture

Prepared for Federal Government Ordering Activities

SOFITC3 SEWP VI at a Glance

Item	Category B	Category C
Scope	Enterprise-Wide ITC/AV Service Solutions	Mission-Based ITC/AV Service Solutions
Contract Number	80TECH26D2041	80TECH26D1000
Primary NAICS	541512	541512
Business Group	Small Business Set-Aside Group	Small Business Set-Aside Group
Maximum Contract Ordering Value	$20 billion	$20 billion

Program Management Contacts

Role	Name	Phone	Email
Program Manager	Vincent Kellett	973-727-9768	vincent.kellett@sofitc.com
Deputy Program Manager	Jason Volle	618-216-1211	jason.volle@sofitc.com

Customer Support Contacts

Category	Contact Name	Phone	Email
Quote Requests	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com
General SEWP Inquiries	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com
Order Processing Support	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com
Warranty and Post-Delivery Support	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com
Order Escalation	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com

Corporate Information

Field	Information
Website	www.sofitc.com
General SEWP Mailbox	NASASEWPVI@sofitc.com
Main Phone	732 287 3337
Mailing Address	242 Old New Brunswick Road, Suite 320, Piscataway, NJ 08854
UEI	T1VQSK6NJKU9
CAGE Code	9KA94

1. About SOFITC3

SOFITC3, LLC is a joint venture of Softek International, Inc. and FEDITC, LLC. The joint venture combines Federal information technology, cybersecurity, engineering, consulting, and mission-support capabilities to serve Government customers through NASA SEWP VI.

Softek International, Inc. is a New Jersey-based Woman-Owned Small Business, HUBZone-certified business, and Small Disadvantaged Business. FEDITC, founded in 2003, provides cybersecurity, information technology, engineering, secure communications, software engineering, enterprise resource planning, health IT, mobile applications, energy management, and environmental and engineering services.

The joint venture members maintain ISO 9001, ISO/IEC 20000-1, ISO/IEC 27001, and CMMI Level 3 certifications applicable to services and software development.

Core Capabilities

- Enterprise IT and managed services
- Cybersecurity and information assurance
- Cloud strategy, migration, engineering, and operations
- Software engineering and application development
- Data analytics, artificial intelligence, and machine learning
- Network engineering, secure communications, and unified collaboration
- IT operations and maintenance, service desk, and end-user support
- Database services and data management
- Program management, integration, and technical support
- Digital multimedia, audiovisual, and technical communications
- Training and knowledge transfer

2. About NASA SEWP VI

NASA Solutions for Enterprise-Wide Procurement VI is a Government-wide acquisition contract for information technology, communications, audiovisual, and related service solutions. SOFITC3 holds awards in Category B and Category C.

Category B - Enterprise-Wide ITC/AV Service Solutions

Category B supports customized, large-scale solutions spanning multiple departments, locations, customers, or field offices within an agency. Product-only requirements are not within Category B scope.

- Enterprise-wide network services
- IT managed services
- Enterprise-wide innovation services
- IT service management
- Enterprise service program integration

- Enterprise-wide information and data analytics
- Enterprise-wide application services and software development
- Enterprise-wide cybersecurity and cloud services
- Enterprise-wide digital multimedia and technical communications
- Program management and ancillary services and supplies

Category C - Mission-Based ITC/AV Service Solutions

Category C supports customized solutions at the mission or program level. Product-only requirements are not within Category C scope.

- Innovation services
- Information and data analytics
- Application services and software development
- Cybersecurity services
- Cloud services
- Digital multimedia and technical communications
- IT operations and maintenance, help desk, and call center support
- Network and database services
- In-scope training
- Program management and ancillary services and supplies

3. How to Obtain a Quote

Ordering activities may request quotations through the NASA SEWP Quote Request Tool. SOFITC3 will respond to requests within its awarded Category B or Category C scope that can be fully supported by approved contract offerings.

Information to Include in a Request

- Applicable SEWP VI category, if known
- Agency, ordering office, and contracting officer contact
- Statement of work, performance work statement, or requirements description
- Anticipated contract type and period of performance
- Place of performance
- Security, accessibility, and agency-specific requirements
- Proposal instructions, evaluation factors, and response due date
- Requested pricing format and labor-category requirements
- Required attachments, terms, and special instructions

Quote Request Contact

Category	Information
Contact Name	Vincent Kellett
Email	Vincent.Kellett@softekintl.com
Phone	973 727 2832
Website / Quote Portal	www.sofitc.com
Standard Response Target	24 hours

SOFITC3 will state the quotation validity period in each quote. Quoted offerings and prices will comply with applicable SEWP VI contract requirements.

4. Ordering Process

1	Define the requirement Develop the requirement and determine the appropriate category and acquisition strategy.
2	Request competition Use SEWP tools for market research or quotation requests consistent with fair opportunity.
3	Evaluate responses Evaluate responses using the stated criteria.

4	Issue the order Issue the order and submit it through the SEWP PMO process.
5	Accept and mobilize SOFITC3 validates the order and begins transition or performance as directed.
6	Manage performance SOFITC3 performs, reports, invoices, resolves issues, and supports closeout.

5. Fair Opportunity

SEWP VI ordering activities provide contract holders a fair opportunity to be considered for individual orders, as appropriate under FAR 16.505(b). SOFITC3 responds through the SEWP process and will submit a no-bid response when it cannot provide a complete, compliant response within the applicable scope or solicitation instructions.

6. Program and Post-Award Support

The SOFITC3 Program Manager and Deputy Program Manager provide contract-level leadership, coordinate responses, oversee administration, and support execution across awarded task orders.

- Order receipt and validation
- Kickoff, transition, and mobilization coordination
- Task-order reporting and deliverable management
- Contract, subcontract, and change administration
- Invoice coordination and financial reporting
- Risk, issue, quality, and performance management
- Task-order closeout support

Warranty and Post-Delivery Support

Warranty, maintenance, and post-delivery support will be provided in accordance with the order, quoted solution, commercial terms, and SEWP VI contract requirements.

Category	Contact Name	Phone	Email
Order Support	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com
Warranty / Post-Delivery Support	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com
First-Level Escalation	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com

Category	Contact Name	Phone	Email
Executive Escalation	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com

7. Key Ordering Terms

Topic	Guide Summary
Ordering Period	Ten years from the contract effective date; qualifying orders may extend up to 60 months beyond contract expiration.
Authorized Contract Types	Firm-Fixed-Price, Time-and-Materials, Labor-Hour, Fixed-Price Award Fee, Fixed-Price Incentive Fee, Fixed-Price Economic Price Adjustment, and authorized hybrids.
Minimum Order	$25.
Maximum Contract Ordering Value	$20 billion.
Administrative Handling Fee	Included in quoted prices and not separately identified on the customer quote or order.
Government Purchase Card	Accepted in accordance with the contract. Any surcharge must be identified in the quote.
Invoices	Submitted to the office stated in the order. Category B and C invoice copies are also provided to the SEWP PMO as required.
Accessibility	Applicable ICT must conform to the Revised Section 508 Standards.
Security and Supply Chain	Orders follow applicable cybersecurity, safeguarding, supply-chain-risk, export-control, and agency requirements.

Important: This guide is a customer-facing summary. The contracts, task-order solicitation, and resulting order govern if any inconsistency exists.

8. Ordering Guide Contact Directory

Category	Name	Phone	Email
Program Manager	Vincent Kellett	732 287 3337	vincent.kellett@sofitc.com
Deputy Program Manager	Jason Volle	618-216-1211	jason.volle@sofitc.com
Quote Requests	Vincent Kellett	973-727-9768	vincent.kellett@sofitc.com
General SEWP Inquiries	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com
Order Processing Support	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com
Warranty and Post-Delivery Support	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com
Order Escalation	Katherinne Cano	732 287 3337	Katherinne.Cano@softekintl.com